



**SCHOOLS INSURANCE PROGRAM FOR EMPLOYEES
BOARD OF DIRECTORS MEETING AGENDA
MAY 23, 2024**

***NOTE:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a Board of Directors meeting, please contact the SIPE Office, (805) 460-0280, Ext. 100. Notification of at least 48 hours prior to the meeting will assist the agency staff in assuring those reasonable accommodations can be made.*

DATE: Thursday, May 23, 2024
TIME: 8:30 AM
LOCATION: 7455 Morro Road, Atascadero, CA 93422

CALL TO ORDER President Ryan Pinkerton will call the meeting of the Board of Directors to order.	OPEN MEETING	RYAN PINKERTON
ROLL CALL Recording Secretary Cheryl Lunsford will take attendance on the Board of Directors.	ROLL CALL	CHERYL LUNSFORD
COMMENTS FROM THE PUBLIC ON AGENDA AND NON-AGENDA ITEMS The Board respects and encourages the public to comment on matters within the Board's jurisdiction.	PUBLIC COMMENT	RYAN PINKERTON
AMENDMENT OF THE MEETING AGENDA Board members may motion to amend the agenda to add, edit, or remove an item from the agenda for the Board of Directors Regular Meeting, on May 23, 2024.	DISCUSSION/ ACTION	RYAN PINKERTON
BOARD OF DIRECTORS MEETING MINUTES The Board will consider approving the meeting minutes for the March 22, 2024, Board of Directors Regular Meeting.	ACTION	RYAN PINKERTON
THIRD-PARTY CLAIMS ADMINISTRATOR REPORT The Administrator of Record will report various workers' compensation claim management activities and issues that do not require Board action.	REPORT	ATHENS ADMINISTRATORS
APPROVE WORKERS' COMPENSATION CLAIMS AUDIT REPORT 2024 The Consulting Workers' Compensation Claims Auditor will present the completed Workers' Compensation Claims Audit Report 2024, and the Board will consider approving the report.	ACTION	TIM FARLEY
APPROVE EXCESS WORKERS' COMPENSATION INSURANCE PROPOSAL The Broker of Record will present a proposal(s) for excess workers' compensation insurance for 2024-2025, and the Board will consider approving a proposal for excess workers' compensation insurance.	ACTION	ANGELA HATLEY
APPROVE THE FISCAL YEAR 2024-2025 DRAFT BUDGET: The Fiscal Agent will present the 2024-2025 Draft Budget, which the Board will consider approving as the final budget.	ACTION	ADRIANNE GOODMAN
APPROVE THE FISCAL YEAR 2024-2025 COUNTY OFFICE OF EDUCATION FISCAL AGENT SERVICES AGREEMENT The Board will consider approving the fiscal year 2024-2025 fiscal agent agreement with the County Office of Education.	ACTION	RYAN PINKERTON

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BOARD OF DIRECTORS MEETING AGENDA – MAY 23, 2024**

<p>ADOPT RESOLUTION #01-24-25, DATE AND TIME OF REGULAR BOARD MEETINGS The Board will consider adopting Resolution #01-24-25, Date and Time of Regular Board Meetings for the fiscal year 2024-2025.</p>	ACTION	RYAN PINKERTON
<p>ADOPT RESOLUTION #02-24-25, APPOINTING THE BOARD OF DIRECTORS RECORDING SECRETARY FOR FISCAL YEARS 2024-2025 AND 2025-2026 The Board will consider adopting Resolution #02-24-25, appointing Cheryl Lunsford as the Board of Directors Recording Secretary for the fiscal years 2024-2025 AND 2025-2026.</p>	ACTION	RYAN PINKERTON
<p>ELECTIONS OF SIPE OFFICERS FOR A TWO-YEAR TERM FROM JULY 1, 2024, TO JUNE 30, 2026 The Board nominates and elects SIPE Officers President, Vice President, Treasurer, and Secretary for a two-year term from July 1, 2024, to June 30, 2026.</p>	ACTION	RYAN PINKERTON
<p>QUARTERLY INVESTMENT REPORT PERIOD ENDING MARCH 31, 2024 The Board will be presented the quarterly investment report for the period ending March 31, 2024.</p>	REPORT	JACKIE MARTIN
<p>DECLARE SIPE PROPERTY SURPLUS The Board of Directors will consider declaring SIPE property IBM Personal Wheel Writer Typewriter, Phonetone Cell Phone Signal Booster, Dell LCD Projector, 2011 Ford Escape Limited, Leader High Back Task Chair, and iPad2 16GB as surplus.</p>	ACTION	MIKE BRUFFEY
<p>REVIEW AND APPROVE THE REVISED WORKERS' COMPENSATION PREMIUM REBATE PROGRAM The Board will consider approval of the revisions to the Workers' Compensation Premium Rebate Program.</p>	ACTION	MIKE BRUFFEY
<p>EXECUTIVE DIRECTOR REPORT The Executive Director will report on various activities and issues that do not require Board action.</p>	REPORT	MIKE BRUFFEY
<p>COMMENTS FROM THE PUBLIC ON CLOSED-SESSION AGENDA ITEMS This opportunity is provided per Government Code §54954.3 to allow the public to comment prior to the Board's consideration of any closed-session agenda items.</p>	PUBLIC COMMENT	RYAN PINKERTON
<p>CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATORS (Government Code §54957.6) – Unrepresented employees: Executive Director, Executive Assistant, Coordinator of Industrial Hygiene, and Coordinator of Safety.</p>	CLOSED SESSION	RYAN PINKERTON
<p>OPEN SESSION: CONFERENCE WITH LABOR NEGOTIATORS The Board President will report on any action taken in the closed session.</p>	REPORT	RYAN PINKERTON
<p>BOARD MEMBER COMMENTS/REPORTS Board Members will report on various activities and issues that do not require Board action.</p>	REPORT	RYAN PINKERTON
<p>MEETING ADJOURNMENT Order of meeting adjournment</p>		RYAN PINKERTON