

# Training Matrix for School District Employees

## [Schools Insurance Program for Employees \(SIPE\)](#)

Online Safety Training for Public Schools [www.getssafetytrained.com](http://www.getssafetytrained.com)

Subject (A-Z)	Applies to (Job Types)	Legal Reference	Training Frequency	Length	Resources
ADA	All Employees	Title 1 Employment Title 2 Accessibility	Initial Hire	Discretionary	HR, <a href="#">SISC</a> , <a href="#">USDOJ</a>
Accident Investigation	Supervisors/Accident Investigators	Risk Management Practices, CLC 6314.5, Title 8-3203	Initial Hire	Discretionary	<a href="#">SIPE</a> , Workers' Comp Administrator, <a href="#">Competent Person</a>
Accident Prevention Signs and Tags	Impacted Employees	Title 8-3341	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Acetylene & Fuel Gas Safety	M&O, Industrial Arts	Title 8-1740	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Aerosol Transmissible Diseases	Health Care Workers, Police, Fire	Title 8, 5199	Initial / Annually	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Ag Equipment and Tractors	Industrial Art/Technology Teachers	Title 8-3441, 3664	Initial Hire & Annually	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Animal Management	Science, Administration, Custodial	Ed. Code 51540, CDC, HSC 1650-1662,	Initial Hire	Discretionary	Animal Control, <a href="#">Center for Disease Control (CDC)</a>
Antimicrobial Pesticides	Custodians, Nurses, Health Clerks, Food Service	Title 8-3203, 5194	Prior to Use	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Aquatic Safety	Aquatic Coaches, Lifeguards	Health and Safety Code 116025-116068	Initial Hire & Every 3 Years	8+ Hours	<a href="#">American Red Cross</a> , <a href="#">Qualified Person</a>
Asbestos General Awareness Class IV Work	M&O, Grounds, Custodial, Mechanics, Technology	Title 8-1529, 5208, AHERA, Ed. Code 49410	Initial Hire & Annually	2 Hours	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Asbestos Class III Work	M&O Disturbing ACM or PACM	Title 8-1529, 5208, AHERA, Ed. Code 49410	Initial Hire & Annually	16 Hours	<a href="#">SIPE</a> , <a href="#">Qualified Person</a>
Back Injury Prevention / Lifting	Potentially All Employees, Food Service, Special Education, M&O	Risk Management Practices, Title 8-3203, 5110	Employees who Lift	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Battery Charging/Handling	M&O, Grounds, Auto Shop, Golf Cart Operators, Mechanics	Title 8-5185	Initial Hire	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Biosafety	Science, Nurses, Health Clerks	CDC, HSC, Title 8-5193, Medical Waste Act	Initial Hire	Discretionary	<a href="#">SIPE</a> , <a href="#">CDC</a> , <a href="#">Competent Person</a>
Bloodborne Pathogens	Employees whom the employer has deemed "occupationally exposed" to human blood or blood containing fluids	Title 8-5193	Initial Hire & Annually	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">CDC</a> , District Exposure Control Plan, <a href="#">Competent Person</a>
CA Posting Requirements	All Employees	Title 8-340	Initial Hire	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Carcinogens as Listed	All Employees	Title 8-5209	Initial Hire	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Chemical Hygiene Plan/Lab Safety	Employees working in a chemical laboratory	Title 8-5191	Initial Hire	Discretionary	<a href="#">SIPE</a> , Chemical Hygiene Plan, <a href="#">Competent Person</a>
Child Abuse Awareness Mandated Reporting and Human Trafficking Prevention	All Employees (mandated reporters)	Penal Codes 11166, 236.1 AB 1432 of 2014, AB 1227 of 2017, Ed Code 51934, 51950, 44691 et al	Within 6 weeks of hire and annually	Discretionary	<a href="#">SISC</a> , <a href="#">Online</a> , <a href="#">Competent Person</a>
CIF Coaching Fundamentals of Coaching, Coaching Principles and Coaching Orientation	Coaches	Title V, CCR Section 5593, 5594, Ed. Code 33190- 33192, 45125.01, 45125.1	Initial	Varies	<a href="#">NFHS</a>

# Training Matrix for School District Employees

## [Schools Insurance Program for Employees \(SIPE\)](#)

Online Safety Training for Public Schools [www.getssafetytrained.com](http://www.getssafetytrained.com)

Subject (A-Z)	Applies to (Job Types)	Legal Reference	Training Frequency	Length	Resources
Classroom Safety - General	Teachers, Aides	Risk Management Practices, Title 8-3203, NFPA 101	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Classroom Safety - Art	Art Teachers, Aides	Title 8-3203, Ed Code 32060	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Classroom Safety – Industrial Arts/Technology	Industrial Art/Technology Teachers, Aides	Risk Management Practices, Title 8-3203	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Suppliers
Classroom Safety - Science	Science Teachers, Lab Assistants, Aides	Title 8-3203, 5191	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Suppliers, <a href="#">Science Safety Handbook</a> , <a href="#">Flinn Scientific</a>
Compaction Equipment	M&O, Custodial, Warehouse	Title 8-4355	Prior to Use	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Compressed Air & Gas	M&O, Industrial Arts, ASB	Title 8-3301 & 4650	Prior to Use	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Confined Spaces	M&O or employees entering vaults, tanks, sewers, manholes, etc.	Title 8-5156 thru 5159	Prior to Entry / Annually	Discretionary	<a href="#">Competent Person</a>
CPR / AED	Coaches, Credentialed Employees	CCR-Title 5, Ed. Code 49413, 44259 & 35179.1	Upon Credential & Every 2 Years	2 - 8 hrs.	<a href="#">SIPE</a> , <a href="#">Qualified Person</a>
Cranes & Hoists	M&O	Title 8-5006	Prior to Use	Discretionary	Supplier, <a href="#">Qualified Person</a>
Crime Prevention Hotline (WeTip)	All Employees	Risk Management Practices	Initial Hire / As Needed	Discretionary	<a href="#">SISC</a> , <a href="#">WeTip</a>
Crossing Guard Training	Adult Crossing Guards	Risk Management Practices, Title 8-3203	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Law Enforcement
Custodial Safety	Custodians	Risk Management Practices, Title 8-3203	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Defensive Driver	Vehicle Operators	Risk Management Practices	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Demolition	M&O, Industrial Art/Technology Teachers, Aides	Title 8-1734, 1735, 1736	Prior to Demo	Discretionary	<a href="#">Qualified Person</a>
Disaster/Emergency Management	All Employees	Ed. Codes 35295, 35297, GC 8607-8608, Title 8-3220	Several Times Per Year	Discretionary	<a href="#">SIPE</a> , <a href="#">OES</a> , Local Ops. Area, <a href="#">Competent Person</a>
Elevating/Work Platforms and Aerial Devices	M&O, Grounds, Custodial	Title 8 -3636, 3648, 3646, 3638, 3294	Prior to Use	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a> , Supplier
Electrical Safety	M&O	Title 8-2320.2, 2940	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Employment Practices	All Employees	CA Civil Code 51.7	Initial Hire, Follow District Policy	Discretionary	<a href="#">SISC</a> , HR, District Policies, Bargaining Unit Handbooks
Epinephrine auto-injectors & Insulin Injections & Glucagon	Nurses and Volunteers who administer	Ed. Code Ed. Code 49414, B&P Code 4119, SB 1266	Initial, Annual	Discretionary	Physicians, District Nurse, <a href="#">Competent Person</a>
Ergonomics	All Employees	Title 8-5110	When Standard is Triggered	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>

# Training Matrix for School District Employees

## [Schools Insurance Program for Employees \(SIPE\)](#)

Online Safety Training for Public Schools [www.getsaftytrained.com](http://www.getsaftytrained.com)

Subject (A-Z)	Applies to (Job Types)	Legal Reference	Training Frequency	Length	Resources
Fall Protection	M&O or employees working on an unguarded surface more than 7½' off the ground	Title 8-1671, 1670, 3209, 3210, 3212	Initial Hire	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a> , Supplier
Field Trips – Adult Supervision	Potentially All Certificated Employees	Risk Management Practices, Ed Code 32040, 35330	Initial Hire / Prior to Trip	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">SISC</a> , <a href="#">Competent Person</a>
Fire Detection Systems	Employees servicing fire detection systems	Title 8-6183	Initial Hire	Discretionary	<a href="#">Competent Person</a>
Fire & Life Safety	All Employees	Title 8-3220 & 3221 Title 19-State Fire Code	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Local FD
Fire Extinguishers	All employees or designated users	Title 8-6151	Initial Hire & Annually for Designated Users	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Local FD
Fire Prevention Plan	All Employees	Title 8-3221	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Fire System Fixed Extinguishing Systems	Food Service	Title 8-6175	Initial Hire / Annually	Discretionary	Service Company, <a href="#">SIPE</a> , <a href="#">Competent Person</a>
First Aid	Coaches, Nurses, Health Clerks,	Title 8-3400, HSC 1596.798, Ed Code 32403	Every 2 years	2-40 hours	<a href="#">SIPE</a> , <a href="#">Qualified Person</a>
Food Safety Manager Certification	Kitchen manager or equivalent at each kitchen	AB 1978, SB 144, HSC 113947.1 – 113947.6	Every 5 Years	Pass Exam	<a href="#">SIPE</a> , Approved Exam Proctor
Forklifts	M&O, Grounds, Warehouse	Title 8-3664, 3657, 3668	Prior to Use & Every 3 Years	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a> , Supplier
Grounds Safety	Grounds	Risk Management Practices, Title 8-3203	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Hand Tools	M&O, Custodial, Industrial Tech, Technology	Title 8-3310, 3426, 3556	Prior to Use	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Supplier
Hazard Communication/ Right to Know	Potentially all employees, employees using or exposes to chemicals in the workplace	Title 8-5194	Initial Hire & Annually	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Hazardous Waste Management	M&O, Custodial, Science, Photography, Health Clerks, Nurses	Ed. Code 49340, Title 8-5164, 5194	Initial Hire	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Hazardous Waste Operations/Emergency Response	Emergency Responders	Title 8-5192	Initial Hire / Annually	Discretionary	<a href="#">Qualified person</a>
Hearing Protection & Conservation	M&O or employee exposed to excessive noise over the TWA	Title 8-5097, 5098, 5099	Initial Hire & Annually if Program in Place	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Heat Illness Prevention	M&O or employees exposed to heat sources	Title 8-3395	Prior to Working in Heat	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Housekeeping	Potentially All Employees	Title 8-3203, 3362, 3364, 3321, 5551, 5552	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Injury & Illness Prevention Program (IIPP) Workplace Injury & Illness Prevention	All Employees	Title 8-3203	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Supervisor
Indoor Air Quality	All Employees	Title 8-5142	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>

# Training Matrix for School District Employees

## [Schools Insurance Program for Employees \(SIPE\)](#)

Online Safety Training for Public Schools [www.getssafetytrained.com](http://www.getssafetytrained.com)

Subject (A-Z)	Applies to (Job Types)	Legal Reference	Training Frequency	Length	Resources
Job Hazard(s)	All Employees	Title 8-3203	Before Job Assignment, New Hazards	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Supervisors
Kitchen Safety	Food Service, Home Economics, Ag	Risk Management Practices, Title 8-3203	Initial Hire	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Ladders	All employees using fixed industrial or portable ladders	Title 8-1675,3276, 3277, 3278	Prior to Use / As Needed	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Laser Equipment	M&O, Industrial Technology	Title 8-1801	Initial Hire	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Lead & Lead Standard	M&O	Title 8-1532, 5198	Annually	2-hour awareness	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Lead Renovation, Repair and Paint (RRP) Rule	M&O who perform operations at child care facilities	40 CFR 745, Subpart E.	Prior to RRP	8 hr new, 4 hr refresher	<a href="#">SIPE</a> , <a href="#">Qualified Person</a>
Lockout/Tagout Control of Hazardous Energy	M&O, Custodial, Industrial Tech or employees performing maintenance on electrical circuits or machinery	Title 8-3314	Initial Hire / As Needed	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Qualified Person</a>
Machine Safeguarding	M&O, Custodial, Industrial Tech	Title 8-3203	Initial Hire / As Needed	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Material Handling & Storage	M&O, Custodial, Industrial Tech	Title 8-3203, 5541	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Medical and Exposure Records	Administration, Office Personnel	Title 8-3204	Initial Hire / Annually	Discretionary	HR, <a href="#">Competent Person</a>
Medical Waste Management	Custodial, Nurses, Health Clerks	Title 8-5193 H & S Code 117600-118360	Annually	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a> , <a href="#">Dept of Health</a>
Metal Working (forging) Machines	M&O, Industrial Technology	Title 8-4243	Initial Hire	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Miter Saws	M&O, Grounds, Custodial, Industrial Technology	Title 8-4307	Initial Hire	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Mobile Communications	All employees that operate vehicles on district business	Vehicle Codes	As Needed	Discretionary	<a href="#">Competent Person</a> , <a href="#">CHP</a>
Natural Gas Fuel Tanks on Vehicles	M&O, Auto Shops, Mechanics, Bus Drivers	Title 8-544	Initial Hire	Discretionary	Transportation, <a href="#">Competent Person</a>
New Employee Safety Orientation	All Employees	Title 8-3203	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , HR, Supervisor
Office Safety	Clerical/financial, Office Personnel	Risk Management Practices, Title 8-3203, NFPA 101	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Personal Protective Equipment	M&O, Grounds, Custodial, Industrial Tech, Technology, Science, Nurses, Health Clerks	Title 8-3380 - 3387	Prior to Use	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Supplier
Pest Management in Schools/Healthy Schools Act (Basic)	All Staff	AB 2260, Education Code sections 17608-17613 and Food and Agricultural Code sections 13180-13188)	Initial Hire / Annually	1 hour	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">DPR</a>

# Training Matrix for School District Employees

## [Schools Insurance Program for Employees \(SIPE\)](#)

Online Safety Training for Public Schools [www.getssafetytrained.com](http://www.getssafetytrained.com)

Subject (A-Z)	Applies to (Job Types)	Legal Reference	Training Frequency	Length	Resources
Practical Pest Management Considerations to Support Healthy Kids	Maintenance, Operations, and Facilities Staff, IPM Coordinators and employees that handle or apply pesticides	Title 3, CA Code of Regulations, Section 6724	Annually	1 hour	<a href="#">SIPE, DPR</a>
Pesticide Safety	Grounds, Custodial, Pool Maintenance	Title 8-5194, AB 2260, Dept. of Ag.	Annually	Discretionary	<a href="#">SIPE, Competent Person, County/State Ag Dept</a>
Pesticide Handler	Anyone applying pesticides	AG Code 13180-13188, Ed Code 48980.3, 17608, 17612	Annually	2-4 hours	<a href="#">SIPE, Qualified Person</a>
Playground Safety	Site Administrators, Playground Supervisors	H & S Code 115725 et. seq., CPSC	As Needed	Discretionary	<a href="#">Online, Competent Person, SISC, CPRS</a>
Pneumatic Tools	M&O, Grounds, Mechanics, Industrial Tech	Risk Management Practices, Title 8-3203, 3300, 3559	Prior to Use	Discretionary	<a href="#">Online, SIPE, Competent Person, Supplier</a>
Poisonous Plants and Harmful Animals	M&O, Grounds, Naturalist	Title 8-3421	Initial Hire	Discretionary	<a href="#">SIPE, Competent Person, Animal Control</a>
Portable Power Tools	M&O, Custodial, Industrial Tech, Technology	Title 8-3310, 3425, 3556	Prior to Use	Discretionary	<a href="#">Online, SIPE, Competent Person, Supplier</a>
Powder-Actuated Tools	M&O, Industrial Technology	Title 8-1685, 1689	Initial Hire	Discretionary	<a href="#">Qualified Person</a>
Power Presses	M&O, Industrial Technology	Title 8-4203, 4208	Initial Hire/ Annually	Discretionary	<a href="#">SIPE, Competent Person</a>
Reasonable Suspicion, Drug and Alcohol	Supervisors identifying employees who may be under the influence of drugs or alcohol; DOT Transportation Supervisors	40 CFR Part 382, § 382.603.	Initial	2 hours	Transportation, <a href="#">Competent Person, DOT</a>
Respiratory Protection	M&O or users of any type of respiratory protection other than dusks masks	Title 8-5144, 1531	Prior to Use / Annually	Discretionary	<a href="#">SIPE, Competent Person</a>
Roofing Operations	M&O, Industrial Technology	Title 8-1509, 1730	Initial Hire	Discretionary	<a href="#">Qualified Person</a>
Rope Access Equipment	Assigned Employees	Title 8, 3270.1	Initial, Annually	Discretionary	<a href="#">Competent Person</a>
School Bus Emergency Procedures and Seat Belt Use	Bus Drivers	Ed Code 39831.5	Initial, Every 3 years	Discretionary	Transportation, <a href="#">Competent Person</a>
Seat Belts (In vehicles with ROPS)	M&O, Grounds, Ag Technology	Title 8-3653, 6309	Initial Hire	Discretionary	<a href="#">SIPE, Competent Person</a>
Security Officer/ POST Training	Anyone performing security duties on average of 20 hours a week or more regardless of title.	Ed. Code 38001.5, 72330.5, 7583.45	Initial Hire	24 hours	<a href="#">BSIS, Qualified Person</a>
Sexual Harassment Prevention	All Employees	Title VII, IX, FEHA CC 51.9, Ed C.40, 200, 212.5, 220, 260, 35293	Initial Hire, Follow District Policy	Discretionary	Board Policy, Annual Notification, <a href="#">Online, Competent Person</a>

# Training Matrix for School District Employees

## [Schools Insurance Program for Employees \(SIPE\)](#)

Online Safety Training for Public Schools [www.getssafetytrained.com](http://www.getssafetytrained.com)

Subject (A-Z)	Applies to (Job Types)	Legal Reference	Training Frequency	Length	Resources
Sexual Harassment Prevention, Gender Identity, Gender Expression, and Sexual Orientation Abusive Conduct and for Supervisors	All Supervisors	CA Assembly Bill 1825/2053 SB 396	Initial Hire / Every 2 years	2 hours	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Legal
Scaffolds	M&O, Industrial Technology, Performing Arts, Erectors, Dismantlers	Title 8-1637, 1658	Initial Hire	Discretionary	<a href="#">Qualified Person</a>
Slips, Trips and Fall Prevention	All Employees	Risk Management Practices, Title 8-3203	As Needed	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Standardized Emergency Mgmt System (SEMS) & National Incident Mgmt System (NIMS)	Most school employees	CCR, Title 19, Section 2428	Initial	Courses and Length Varies	<a href="#">OES</a> , <a href="#">FEMA</a>
Storm Water Pollution Prevention	M&O, Transportation, Facilities	State Water Resources Control Board, SWPPP	As Needed	Discretionary	<a href="#">Online</a> , <a href="#">Competent Person</a> , <a href="#">RWQCB</a> , District Storm Water Plans
Stress Management	All Employees	Risk Management Practices	As Needed	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Structural Wood Framing	M&O, Industrial Technology	Title 8-1716	Initial Hire	Discretionary	<a href="#">Competent Person</a>
Student (Minors) Workplace Safety	Student Workers	Title 8-3203, CLC 1290-1298	Initial Hire / As Needed	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Suicide Prevention Training for Staff	All Employees	AB 2246	Annually Beginning of School Year	Discretionary	<a href="#">Online</a> , <a href="#">Competent Person</a>
Supervising for Safety	All Supervisors	Risk Management Practices, Title 8-3203	Initial Hire	Discretionary	<a href="#">Online</a> District Policy
Terrorism Awareness	All Employees	Risk Management Practices	As Needed	Discretionary	<a href="#">SIPE</a> , Local Law
Tire Changing Wheels or Rim Servicing	Mechanics	Title 8-3326	Initial Hire	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Tobacco Free Workplace	All Employees	CA Gov't Code 8350-8356	Initial Hire	Discretionary	Board Policy
Traffic Control / Flaggers	M&O, Grounds, Crossing Guards	Title 8-1599	Initial Hire	Discretionary	<a href="#">SIPE</a> , <a href="#">Competent Person</a>
Transportation Bus Evacuations	Transportation	Ed. Code 39831.5	Annually	Discretionary	Board Policy, CHP, <a href="#">Competent Person</a>
Tree Maintenance, Tree Service Worker	Grounds	Title 8-3420 thru 3428	Initial Hire / As Needed	Discretionary	<a href="#">Competent Person</a>
Trenching & Shoring	M&O	Title 8-1540, 1541	Prior to Digging / As Needed	Discretionary	<a href="#">Competent Person</a>
Uniform Complaint Procedures	All Employees	District Policies	Initial Hire, Follow District Policy	Discretionary	HR, Board Policies
Universal Waste Management	Custodial, M&O	Title 22	Initial Hire / As Needed	Discretionary	<a href="#">Online</a> , <a href="#">CIWMB</a> , <a href="#">Competent Person</a>

# Training Matrix for School District Employees

## [Schools Insurance Program for Employees \(SIPE\)](#)

Online Safety Training for Public Schools [www.getsaftytrained.com](http://www.getsaftytrained.com)

Subject (A-Z)	Applies to (Job Types)	Legal Reference	Training Frequency	Length	Resources
Utility Vehicles, Burden Carts & Golf Carts	M&O, Grounds, Custodial, Administration or employees that operate utility carts, etc.	Risk Management Practices, Title 8-3203	Prior to Use / As Needed	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Supplier, Operator's Manual
Vehicle Use	All employees that operate vehicles on district business	Title 8-3319, Vehicle Codes, District Policies	Prior to Use / As Needed	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , District Policy
Warehouse Safety	Warehouse	Risk Management Practices, Title 8-3203	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Welding	M&O, Industrial Tech	Title 8-4799, 4848, 8357, 4850, 4853	Prior to Use	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>
Woodworking Machines	M&O, Industrial Tech	Title 8-Article 59,	Prior to Use	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Supplier
Workers' Compensation	All Employees	L.C. 3200-5900,P.C. 65.2 Ed.C. 44043,45192	Initial Hire	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a> , Workers' Comp Administrator, Bargaining Units
Workplace Violence	All Employees	Title 8-3203, Ed. Code Article 10.3 for K-12	Initial Hire / As Needed	Discretionary	<a href="#">Online</a> , <a href="#">SIPE</a> , <a href="#">Competent Person</a>

A **qualified person** is a person **designated** by the employer; and by reason of **training**, experience, or instruction has demonstrated the ability to perform safely all assigned duties; &, when required is properly licensed in accordance with federal, state, or local laws and regulations.

A **competent person** is a person who is **capable** of identifying existing and predictable hazards in the surroundings or working conditions that are unsanitary, hazardous, or dangerous to employees. The competent person has the **authority** to impose prompt corrective measures to eliminate these hazards.

**ACCURACY; CONTENT.** SIPE IS NOT RESPONSIBLE FOR THE ACCURACY OF ANY OPINIONS, ADVICE, REPRESENTATIONS OR INFORMATION CONTAINED IN THE SIPE PRODUCT(S) (TRAINING MATRIX FOR SCHOOL DISTRICT EMPLOYEES), FOR ANY DATA INPUT OR CHANGES, OR ANY THIRD PARTY'S RELIANCE THEREON. You acknowledge and agree that: (a) SIPE may, from time to time, elect to update the SIPE Products, but SIPE does not warrant or guarantee that any SIPE Products will be updated, or that any updates will be made available to you, at any time; (b) SIPE does not assume, and expressly disclaims, any obligation to obtain and include any information in the SIPE Products; (c) SIPE is not advocating the use of any product described in the SIPE Products (or elsewhere), nor is SIPE responsible for misuse of a product due to typographical or other errors in the SIPE Products, your negligence or otherwise; (d) you will use the content included in the SIPE Products only as a reference aid, and that such content is not intended to be (nor should it be used as) a substitute for the exercise of professional judgment. In view of the possibility of human error or changes, you should confirm the content in the SIPE Products through your own independent sources.

**NON-EXCLUSIVE SOURCE REGARDING LOSS CONTROL.** THE SIPE PRODUCTS ARE NOT TO BE CONSIDERED AND NOT INTENDED BY SIPE TO BE A SUBSTITUTE FOR ALL OR PART OF YOUR OR YOUR EMPLOYER'S OTHER LOSS CONTROL PROGRAMS. THE SIPE PRODUCTS DO NOT NECESSARILY ADDRESS EACH AND EVERY POSSIBLE LOSS POTENTIAL, CODE OR OTHER STATUTORY VIOLATION, OR EXCEPTION TO GOOD PRACTICES AND PROCEDURES. FURTHER, THE ABSENCE OF COMMENT OR RECOMMENDATION ON ANY GIVEN AREA DOES NOT MEAN THE AREA IS IN COMPLIANCE WITH ALL APPLICABLE CODES AND STATUTES, IS IN CONFORMANCE WITH GOOD PRACTICES AND PROCEDURES, OR IS WITHOUT LOSS POTENTIAL. THE SIPE PRODUCTS ARE INTENDED TO PROVIDE GENERAL SAFETY GUIDELINES. ONLY THE FUNDAMENTALS OF SAFETY ARE DISCUSSED AND UNDER NO CIRCUMSTANCES SHOULD THE SIPE PRODUCTS BE USED AS AN EXCLUSIVE SOURCE OF INFORMATION ON THE TOPIC.